

Develop A 525-word Executive
Summary In Which You
Describe Your Process
Improvement Project (including
The As-is Process Flowchart
And The Improved Process
Flowchart).
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FOLLOW THE INSTRUCTIONS BELLOW TO DEVELOP AN EXECUTIVE SUMMARY DESCRIBING YOUR PROCESS IMPROVEMENT PROJECT. SEE THE GRADING MATRIX BELLOW AS WELL. Flowchart Improvement Process Objectives: Instructions Assignment Files Grading Purpose of Assignment The purpose of this assignment is for students to

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learn process flowcharting/improving a process and summarizing the results. Assignment

Steps Resources: Microsoft® PowerPoint® (or other software such as Vizio, Word, etc.) Select a complex process from your personal life or work. Use Microsoft® PowerPoint® or other software including Vizio, Word,





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etc. to create a flowchart of the as-is process. Define metrics and measure the current process. Use process improvement techniques to improve the process. Use Microsoft® PowerPoint® or other software such as Vizio, Word, etc. to create an improved process flowchart. Use judgmental forecasting,





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which is your professional judgement, to ascertain how the future process will perform according to your metrics. Develop a 525-word executive summary in which you describe your process improvement project (including the as-is process flowchart and the improved process flowchart). Note: Students and





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ContentMetPartially MetNot MetComments:Selected a complex process from your personal life or work. Used Microsoft® PowerPoint® (or other software including Vizio, Word etc.) to create a flowchart of the as-is process. Defined metrics and measured the current process. Used process





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improvement techniques to improve the process. Used Microsoft® PowerPoint® (or other software including Vizio, Word etc.) to create an improved process flowchart. Used judgmental forecasting (your professional judgement) to ascertain how the future process will perform according to your





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metrics. Developed a 525-word executive summary describing the process improvement project (including the As-is process flowchart and the Improved process flowchart). Total Available Total Earned 5#/5 Writing Guidelines Met Partially Met Not Met Comments: The paper—including tables and graphs,





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headings, title page, and reference page—is consistent with APA formatting guidelines and meets course-level requirements. Intellectual property is recognized with in-text citations and a reference page. Paragraph and sentence transitions are present, logical, and maintain the flow throughout



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